

SAGEBRUSH FARM METROPOLITAN DISTRICT NO. 1

450 E. 17th Avenue, Suite 400

Denver, Colorado 80203

Phone: 303-592-4380

<https://sagebrushmetrodistricts134.specialdistrict.net/>

NOTICE OF REGULAR MEETING AND AGENDA

DATE:	Wednesday, November 8, 2023
TIME:	11:00 AM
ACCESS:	You may attend the meeting in the following way: Join Zoom Meeting https://us02web.zoom.us/j/83527420866?pwd=ZFllbnQraS9GNU84eTF5cTB5Y1g4UT09 Meeting ID: 835 2742 0866 Passcode: 279457 To attend via telephone, dial 1-719-359-4580 or 1-346-248-7799 and enter the following additional information: Meeting ID: 835 2742 0866 Passcode: 279457

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Randy Danielson	President	May 2025
Joe Swensson	Treasurer	May 2025
Eric Chamberlin	Assistant Secretary	May 2025
James Erwin	Assistant Secretary	May 2027
JR Reynolds	Assistant Secretary	May 2027
Lisa Jacoby	Secretary	N/A

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.

- B. Confirm quorum, location of meeting, and posting of meeting notice. Approve Agenda.

- C. Public Comment - Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
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- D. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location and Designating Location for Posting of 24-Hour Notices (enclosure).
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E. Insurance Discussion

- i. Cyber Security and Increased Crime Coverage.
 - ii. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
 - iii. Authorize renewal of District's insurance and Special District Association (SDA) membership for 2024.
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II. CONSENT AGENDA

These routine items will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the subject item(s) will be removed from the Consent Agenda and considered in the Regular Agenda.

- a. Approve the October 11, 2023, Regular Meeting Minutes (enclosure)
 - b. Appoint District Accountant to prepare 2025 Budget.
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III. FINANCIAL MATTERS

- A. Review and consider approval of Master Service Agreement ("MSA") and annual Statement of Work ("SOW") for Accounting Services between the District and CliftonLarsonAllen LLP ("CLA") (enclosures).
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- B. Review and consider acceptance of Engineer's Report and Verification of Costs No. 12 Associated with Public Improvements, prepared by Schedio Group LLC in the amount of \$1,551,876.55 (enclosure).

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1. Consider approval of Project Fund Requisition No. 20 under the Series 2022A Bonds as presented in Engineer's Report and Verification of Costs Associated with Public Improvements, for the reimbursement of eligible costs to Sun Empire Venture LLC, pursuant to the Facilities Funding and Acquisition Agreement by and between the District and Sun Empire Venture, LLC, in the amount of \$1,551,876.55 (enclosure).

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2. Consider approval of Project Fund Requisition No. 21 under the Series 2022A Bonds for payment to vendors in the amount of \$6,684.74 (enclosure).

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- C. Review and consider acceptance of the Financial Statements and Schedule of Cash Position for the period ending September 30, 2023, updated as of _____, 2023 (to be distributed).

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- D. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget.

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- E. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosure – Preliminary Assessed Value, Budgets and Resolutions).

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- F. Authorize District Accountant to prepare, sign and file the DLG-70 Certification of Tax Levies form ("Certification"). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
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- G. Consider engagement of BiggsKofford to perform the 2023 Audit for an amount not-to-exceed \$5,575.00 (enclosure)
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IV. LEGAL MATTERS

- A. Review and consider approval of Second Amendment to Multiple-Year Operation Funding Agreement (enclosure).
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- B. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2023 (District Transparency Notice).
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- C. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).
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V. OTHER BUSINESS

- A. Discuss participation in the Aurora Regional Transportation Authority (“ARTA”).
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- B. Confirm a quorum for the December 13, 2023 Regular Board Meeting.
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VI. ADJOURNMENT

The next regular meeting is scheduled for Wednesday, December 13, 2023 at 11:00 a.m. via Zoom.